

A regular business meeting of the School Board was held on Tuesday, March 10, 2015 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present: John Christie
David Hillman
Susana Measelle Hubbs
Michael Moore
Joanna Morrissey, Chair
Barbara Powers
M. Kate Williams-Hewitt, Vice-Chair

Student School Board Representatives present:
Sierra Bates

Meredith S. Nadeau, Superintendent of Schools

Absent: Natalie Vaughan, Student School Board Representative

Ms. Morrissey called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *Item 5b (Stand Up Speak Up training) postponed.*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, February 10, 2015
- b) Regular Business, Tuesday, February 10, 2015
- c) Workshop, Wednesday, February 25, 2015
- d) Workshop, Tuesday, March 3, 2015

- Mr. Christie made a motion to approve the slate of minutes as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representative, Sierra Bates spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

- a) **Recognition** - Principal Hasson and Pond Cove art teacher Mary Jane Johnston introduced elementary student Emma King who was recognized by the Portland Museum of Art for her mixed media artwork.
- b) ~~Stand Up Speak Up training~~ - *item postponed*
- c) **Legislative sentiments** - Senator Millett and Representative Derrig presented legislative sentiments to following: All State Musicians, Leah Wing, Aaron Dobieski, Sam McDuffe, Cole Carpenter, Claire Zimmerman, Blaire Carpenter, Natalie Gale, Kate Hanson, Zoeth Challat, Will Stiles, and Kate Oberholtzer; CEHS 24th best STEM High School in America as voted by US News and World Report; CEHS Mock Trial 2014 Maine Championship Team; CEHS Girls' Volleyball team 2014 Class A Championship; CEHS Girls' Soccer Team 2014 Western Class B Championship

- d) **School Nutrition program** - School nutrition director, Peter Esposito, spoke briefly about the recent department of education food service program review.
- e) **Retirements/Resignation** - Superintendent Nadeau announced the retirements of Pond Cove teacher Karen Abbott and high school college placement counselor Belinda Snell, and the resignation effective May 22 of Jane Golding.
- f) **Superintendent's Report** - Following some faculty communications around climate, the Superintendent and principals have discussed bringing in a consultant to do some work to identify concerns and how to best move forward. A change to the **2015-2016 academic year calendar** will need to be made, necessitated by a PATHS sending school with a contractual obligation to begin after the Labor Day holiday. Our start date would need to be adjusted by four school days to a September 8 start with a last day of school on June 24 if five storms days are used. A revised college placement counselor job description was shared and discussed. Pond Cove has been identified as a monitor school this year under the NCLB Act. Cape Celebrates Literacy kicks off April 6-10.

Ms. Morrissey recognized Superintendent Nadeau for achieving The School Superintendents Association's (AASA) National Superintendent Certification.

6. NEW BUSINESS

- a) **Consideration to approve the following athletic staff nominations** – Mr. Moore motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

MIDDLE SCHOOL

Wayne Wing	Indoor Track
Joanne Bearor	Softball, 8 th
Peter Esposito	Baseball, 8 th
Christopher Drake	Lacrosse, boys' 8 th
William Russell	Lacrosse, boys' 7 th
Mike Foley	Lacrosse, girls' 8 th

- b) **Consideration of the following policies for second reading.**

- JHCA – Use of Unscheduled Class Time for High School Seniors
- IKF – Graduation Requirements
- IHOA – Student Travel and Field Trips
Procedure Recommended for Removal from Policy Manual
- IHOA-R – Student Travel and Field Trips Guidelines
Recommended for Deletion ~ replaced by IHOA
- IJOB – Athletic Trips
- IJOB-E – Athletic Trip Request Form
Recommended for Add/Update ~ replacing IJOB-E
- IHOA-E– Student Travel & Trip Request Form

– Mr. Christie motioned for approval of second read policies as presented. Ms. Williams-Hewitt seconded. Mr. Christie presented policies recently reviewed by the committee for second reading. Mr. Hillman proposed amending the original motion in order to insert the words 'health insurance' into the redlined sentence

in the parent consent paragraph within policy IHOA-E2 (parent consent form for student travel/field trip). Ms. Williams-Hewitt seconded the amended motion. (Approved 7-0)

c) Consideration of the following policies for first reading. (No vote required)

- JFABB – Foreign Exchange Student Program
 - JFABD – Education of Homeless Students
 - JLF – Reporting Child Abuse and Neglect
- No changes
- JLF-E – Reporting Child Abuse and Neglect Form

– Mr. Christie presented policies recently reviewed by the committee for first reading. Any member of the Board or public with comments about these or other policies was invited to forward them to policy committee chair, John Christie or Superintendent Nadeau before April 3.

d) Consideration to adopt the 2015 School Board Goals – Mr. Christie motioned for approval of the 2015 school board goals. Ms. Powers seconded. Mr. Christie amended his original motion for approval of the 2015 school board goals with the addition of the words ‘strategic plan’ placed before ‘goals’ in bold above item two, and ‘community members’ added in the parenthesis of item 8, and a final proof for spelling errors throughout. Ms. Powers seconded. (Approved 7-0)

7. COMMITTEE REPORTS –

WELLNESS - Ms. Powers said she would like to review potential language updates relating to the school nutrition program policies. Committee will meet after budget process completed.

CEEF – Ms. Powers updated the board.

Legislative Liaison – Ms. Powers updated the board on items of interest.

NEGOTIATIONS - no new updates at this time

TEACHER/ADMINISTRATOR EVALUATION – Ms. Williams-Hewitt updated the board.

PATHS – no new updates at this time

TECHNOLOGY STEERING - no new updates at this time

TRANSPORTATION APPEALS - no new updates at this time

BUILDINGS & GROUNDS - no new updates at this time

DROPOUT PREVENTION – Mr. Christie has requested some further attendance/truancy data.

COMMUNITY SERVICE ADVISORY - no new updates at this time

INNOVATIONS TEAM – Ms. Measelle Hubbs updated the board.

8. BOARD AGENDA REQUESTS – Ms. Powers would like the board to hear from principals about their strategic plan efforts on a regular basis.

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The **School Budget Workshop** meeting schedules would be available on the district website under the budget link. The next **School Board Regular Business** meeting will be held on Tuesday, April 14 at 7pm in the Town Council Chambers.
10. **ADJOURNMENT** - Mr. Moore made a motion to adjourn. Mr. Hillman seconded.
(Approved 7-0)

The meeting was adjourned at 9:12 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools